

Capital City College Group

COURSES FOR ADULTS 2020-21

FREE*
COURSES
*subject to
eligibility

- ▶ City and Islington College
- ▶ Westminster Kingsway College
- ▶ The College of Haringey, Enfield and North East London
- ▶ Capital City College Training

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Contact us

City and Islington College
020 7700 9200
courseinfo@candi.ac.uk
candi.ac.uk

Westminster Kingsway College
020 7700 9200
courseinfo@westking.ac.uk
westking.ac.uk

The College of Haringey, Enfield and North East London
020 8442 3055
courseinfo@conel.ac.uk
conel.ac.uk

Capital City College Training
020 7391 6400
capitalccg.ac.uk

WELCOME

Welcome to Capital City College Group (CCCG) – London's largest college group with more than 26,000 students and apprentices.

I am enormously proud of our three exceptional colleges – City and Islington College, Westminster Kingsway College and the College of Haringey, Enfield and North East London, and our apprenticeship provider Capital City College Training (CCCT).

Being the largest provider of adult courses in London, CCCG is able to offer many courses to adults for free as well as offering bursaries and other support to help you through your studies.

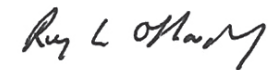
We have centres across the capital, with a superb range of professional, technical and academic study programmes, taught by highly experienced tutors at flexible times to ensure you reach your full potential.

Our vision at CCCG is to transform lives through exceptional education and training by inspiring London's students and businesses to succeed through outstanding teaching, development, support and extra-curricular activities.



If you choose to study or train at one of our colleges or with CCCT, you will gain the skills, knowledge and experience needed for your chosen career or further study at university.

I look forward to you applying and enrolling with us.



Roy O'Shaughnessy
Chief Executive Officer of CCCG

FREE COURSES

Most of our courses up to Level 2 and some at Level 3 are FREE to adults aged 19 or over, subject to eligibility.

For more details on this offer and how to pay for your course, as well as other funding options, see 'Fees, bursaries & loans' on page 7.

Further details are also available on our College websites at candi.ac.uk, westking.ac.uk and conel.ac.uk

WE ARE CCCG

Capital City College Group is London's largest college group and comprises:

-  City and Islington College (CANDI)
-  Westminster Kingsway College (WestKing)
-  The College of Haringey, Enfield and North East London (CONEL)
-  Capital City College Training (CCCT) for apprenticeships



WHY CHOOSE US

- ▶ Most of our courses up to Level 2 are **FREE** to adults
- ▶ High levels of student and employer satisfaction
- ▶ Excellent student progression to universities
- ▶ Relentless focus on getting people into work
- ▶ Valuable work placements and employer mentoring
- ▶ Specialist centres with outstanding resources
- ▶ Industry-experienced tutors who are experts in their field
- ▶ Flexible timetables which fit with work and family life
- ▶ Centres across London with great transport links
- ▶ On-site childcare facilities at some centres



CANDI	
A	Angel, Centre For Applied Sciences
C	Camden Road, Centre For Business, Arts and Technology
F	Finsbury Park, Centre for Lifelong Learning
H	Holloway Road, Centre for Health, Social and Child Care

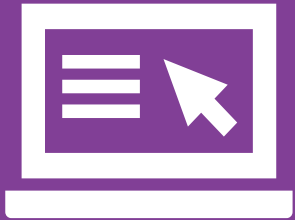
WestKing	
K	King's Cross Centre
R	Regent's Park Centre
S	Soho Centre
V	Victoria Centre

CONEL	
E	Enfield Centre
T	Tottenham Centre
CCCT	
R	Regent's Park Centre

HOW TO APPLY

Courses

Apprenticeships



Go to candi.ac.uk, westking.ac.uk or conel.ac.uk and choose your course



Go to capitalcct.ac.uk and choose an apprenticeship



APPLY ONLINE

or REGISTER YOUR INTEREST

or BOOK A SHORT COURSE

For ESOL courses drop in to a centre to book an appointment, or call us.



REGISTER YOUR INTEREST



Complete the online form and submit.



Complete the online form and submit.

FEES, BURSARIES & LOANS

All courses at CONEL and most at WestKing and CANDI up to Level 2, are **FREE*** to adults aged 19 or over.

If you are aged 19-23 and studying your first Level 3 course it may also be **FREE***.

If you choose an apprenticeship, the employer pays your tuition fees.

If your course is not free, you can pay in instalments or apply for a student loan.

For more information visit:

gov.uk/advanced-learner-loan

You do not have to pay back your tuition fees for an Access course if you go on to study a related higher education course.

Fees for higher education courses are considerably less than university study and can be paid for in instalments or with a loan. You only start to repay your loan once you are earning £25,725 (subject to change). For more information visit:

gov.uk/government/organisations/student-loans-company

Bursaries of up to £1,200 a year are available for students receiving certain benefits or from low-income households.

Funding is also available for support with childcare, travel and trips. For more information also available on our College websites.

*subject to eligibility



WHAT WE OFFER



Courses

All of our colleges offer Award, Certificate and Diploma vocational courses from Entry Level to Level 3. Unlike A Levels, these courses provide you with skills for a specific career.

Apprenticeships

Apprenticeships offer you employment, so you earn while you learn. You usually spend four days at work and one day per week at college.

A Level Intensives

WestKing runs one-year intensive A Levels for adults looking to go to university.

Access to Higher Education Diplomas

Access to Higher Education Diplomas are Level 3 courses for people looking to go to university who do not already have the qualifications for a place.

Higher Education

Our higher education courses include Higher National Certificates and Diplomas, Foundation and Honours Degrees as well as higher level vocational and teaching qualifications. For more information please visit capitalccghe.co.uk

Free Short Courses

CONEL runs **FREE** short courses in a wide range of subjects throughout the year. Find out more and book a place at conel.ac.uk/freecourses



HOW TO USE THIS GUIDE

Each college and CCCT is represented by a coloured bar which shows:

- ▶ Colleges that run these courses and/or apprenticeships
- ▶ Centres where the courses are held
- ▶ Types and levels of qualifications available

City and Islington College:

Centres	Qualifications

Westminster Kingsway College:

Centres	Qualifications

The College of Haringey, Enfield and North East London:

Centres	Qualifications

Capital City College Training:

CCCT	Qualifications

For example:

Centres	Qualifications
C F H	Certificate and Diploma Entry Level - Level 5, Access to HE

Our Centres

A	Angel, Centre for Applied Sciences
C	Camden Road, Centre for Business Arts and Technology
E	Enfield Centre
F	Finsbury Park, Centre for Lifelong Learning
H	Holloway Road, Centre for Health, Social and Child Care
K	King's Cross Centre
R	Regent's Park Centre
S	Soho Centre
T	Tottenham Centre
V	Victoria Centre

For locations of our centres and contact details please see **Find Us** on page 26.

A LEVELS & ACCESS TO HIGHER EDUCATION

A Levels and Access to Higher Education Diplomas are among the most popular routes to university and employment.

Pre-Access courses are also available in some subjects.

A Level Intensives

Biology	History
Chemistry	Maths
English Language and Literature	Physics
Government and Politics	Psychology
	Sociology

Access to Higher Education Diplomas

Business	Medicine and Biosciences
Business and Law	Midwifery
Computing	Nursing
Creative and Digital Media	Pharmacy
Education and Teacher Training	Psychosocial Studies
Engineering	Psychology
Forensic Science	Social Work
Health and Human Sciences	Sports Science
History	
Humanities and Social Science	
Law, Politics and International Relations	
Media Studies	

APPLY ONLINE

“My tutors played a remarkable role in helping me to achieve my career goal of becoming an international corporate lawyer.” Onyema Ugorji



A	F	H	Pre-Access, Access to HE
K	S	V	A Levels, Access to HE
E	T		Pre-Access, Access to HE

ACCOUNTING, BUSINESS & IT

Do you dream of working in the City or running your own business?

Our accounting and business courses will give you the commercial and finance skills to make it in the global marketplace, while our IT courses will drive up your digital skills to net you a great tech career.

Courses

Accounting	Payroll
Bookkeeping	IT
Business	Systems Support
Business Administration	Transport and Logistics
Business and Law	
CIPD	
Digital Marketing	
Leadership and Management	
Human Resources	

APPLY ONLINE

“I developed a broad range of business skills and knowledge to build my career. It’s been the best experience.”
Naveena Dhera



C	F	Award, Certificate and Diploma Entry Level-Level 5, Access to HE, HNC	
K	S	V	Diploma Levels 1-5, Access to HE, Degree
E	T	Certificate and Diploma Levels 1-4, Access to HE	
R		Apprenticeship Levels 2-5	

Your Future

Chartered Accountant
£51,147
Average salary
56,117
jobs in London by 2025



Human Resources Officer
£32,947
Average salary
48,466
jobs in London by 2025



Software Developer
£49,483
Average salary
72,265
jobs in London by 2025



Source: Emsi

CONSTRUCTION & ENGINEERING

Build a solid foundation and develop the skills needed for a successful construction or engineering career in our impressive fully-equipped workshops.

Develop theory and practical experience including how to read technical drawings, calculating materials and estimates, using hand and power tools, electrics, mechanics, computer aided design and safe working practices.

Courses

- Construction Skills
- Bricklaying
- Carpentry and Joinery
- Electrical Installations
- Plumbing
- Engineering
- Rail Track Engineering
- Housing and Facilities
- Property Maintenance




APPLY ONLINE

“The course was very practical and I had very good tutors who made me feel comfortable asking about anything I didn’t understand.”
Hannah Pye



A	Access to HE
S	Access to HE
E	T Diploma Levels 1-3, Access to HE
R	Apprenticeship Levels 2-4

Your Future

Plumber £36,192 Average salary 9,294 jobs in London by 2025		Electrician £34,278 Average salary 19,233 jobs in London by 2025		Engineer £40,872 Average salary 56,330 jobs in London by 2025	
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Source: Emsi

SCIENCE

Science is a fascinating subject that can lead to careers in microbiology, biodiversity, engineering and the environment.

Discover more about living systems, chemistry and biology, physics, energy change, using scientific devices, observation and measuring, forensics, optometry, healthy living and the environment.

Courses




- Chemistry, Biology and Physics
- Psychology and Sociology
- Applied Science
- Biomedical Engineering
- Forensic Science
- Medicine and Medical Biosciences
- Optometry
- Ophthalmic Dispensing
- Science and Technology
- Veterinary Nursing
- Psychosocial Studies

APPLY ONLINE



“There are so many opportunities available to expand your knowledge and achieve your goals easily and quickly.” Fatemeh Abolverdi

Your Future

Veterinary Nurse £26,915 Average salary 9,383 jobs in London by 2025	
Biological Scientist £46,467 Average salary 6,143 jobs in London by 2025	
Physical Scientist £35,776 Average salary 3,813 jobs in London by 2025	

Source: Emsi

A	Diploma Level 3, Pre-Access, Access to HE
S	A Level, Access to HE
T	E Diploma Levels 1-3, Access to HE
R	Apprenticeship Levels 2-5

MEDIA, ART & DESIGN

Show your flair and imagination for digital art, video production and games design in our hi-tech creative media suites.

Create high quality, professional designs, videos and animations using digital cameras, audio recorders, green screen technology, media editing and special effects applications.

Courses

Digital Media

Digital Art and Photography

Computing - User Experience

Art and Design

Media Production

Film and Visual Effects

Games Design and Animation

Creative Media

Production & Technology

Fashion and Textiles

APPLY ONLINE

Your Future

Artist

£30,181

Average salary

7,436

jobs in London by 2025



Fashion Designer

£29,890

Average salary

10,937

jobs in London by 2025



Media Producer/
Director

£42,619

Average salary

29,583

jobs in London by 2025



Source: Emsi

“Teachers encourage you to show your creativity and express yourself, and give you a lot of advice on future careers.” Arila Pereira

C	Diploma Level 3, HNC
K S	Certificate and Diploma Levels 1-4, HNC
E T	Diploma Level 1-3

PERFORMING ARTS & MUSIC

Express your talent by creating your own productions and compositions in our theatre, dance and recording studios.

Gain the onstage and technical skills to perform, present or work behind the scenes including acting, direction, choreography, stage management, recording, mixing, lighting and sound engineering.

Courses

Performing Arts

Acting

Dance

Musical Theatre

Music Production

Music Performance

Production Arts

APPLY ONLINE

“My teachers were passionate about music. The course touched on every aspect of the industry and showed me how to get there.” Iggy Fletcher



C	Diploma Level 3, HNC, HND
K	Diploma Levels 2-3
T	Diploma Levels 1-3

Your Future

Actors, Entertainers and Presenters

£36,192

Average salary

9,294

jobs in London by 2025



Dancers and Choreographers

£34,278

Average salary

19,233

jobs in London by 2025



Performing Artist, Musician

£40,872

Average salary

56,330

jobs in London by 2025



Source: Emsi

HAIRDRESSING & BEAUTY THERAPY

Show you're the cream of the crop and a cut above the rest on our hairdressing and beauty therapy courses.

Work with real clients at our modern, fully equipped salons and learn various techniques including hair styling and colouring, massage, facials and skincare, manicures, hair removal and eye treatments.



Courses

- Hairdressing
- Beauty Therapy
- Barbering
- Women's Hairdressing
- Threading
- Eyebrow Treatments
- Microdermabrasion
- Micropigmentation
- Laser Tattoo Removal
- Nail Technology
- Skincare and Tanning
- Theatrical and Special Effects Make-up

[APPLY ONLINE](#)

"Since I started the course I have been offered several jobs opportunities, which is amazing. I feel very positive about my future." German Quiros

H	Certificate and Diploma Levels 1-5
E T	Certificate and Diploma Levels 1-3

Your Future

Senior Hair Stylist

£28,291

Average salary

15,653

jobs in London by 2025



Beautician

£19,406

Average salary

9,675

jobs in London by 2025



Salon Manager

£26,312

Average salary

1,336

jobs in London by 2025



Source: Emsi

HEALTH, SOCIAL CARE & EARLY YEARS

Caring for children, young people, vulnerable adults, the elderly and those with disabilities can be a very rewarding career.

Understand more about human anatomy and development, learning disabilities, dementia, infection prevention, health and wellbeing, child observation and assessment, empathy and educational activities.

Courses

- Health and Social Care
- Health and Human Sciences
- Caring for Children
- Early Years Education
- Supporting Teaching
- Adult Care
- Nursing
- Midwifery
- Psychosocial Studies
- Counselling

[APPLY ONLINE](#)

"My teachers encouraged me from the start and I was offered a place at two of the best universities to study nursing." Mariya Seven



Your Future

Nurse

£39,083

Average salary

112,980

jobs in London by 2025



Midwife

£43,618

Average salary

639,200

jobs in London by 2025



Child and Early Years Officer

£24,523

Average salary

4,352

jobs in London by 2025



Source: Emsi

H	Certificate and Diploma Levels 1-3, Access to HE, HNC, HND, Degree
R S V	Diploma Levels 1-3, Access to HE
E T	Certificate and Diploma Levels 1-3, Pre-Access, Access to HE, Degree
R	Apprenticeship Levels 2-3

CULINARY ARTS, HOSPITALITY & TRAVEL

London is one of the world's top tourist destinations with hundreds of hotels, restaurants and tour companies operating in the capital.

Our culinary arts courses, including world-renowned Escoffier diplomas, cover all aspects of catering and hospitality, while our travel and tourism courses cover holiday destinations, marketing and customer service.

Courses

- Professional Cookery
- Patisserie and Confectionery
- Culinary Arts
- Health and Nutrition
- Wines and Spirits
- Personal License Holder
- Restaurant Supervision
- Travel and Tourism
- Hospitality
- Tourism Management

APPLY ONLINE

“You get the theory, management and practical side, as well as being able to use your creative flair in the kitchen.” Joe Peacock



Your Future

Chef

£24,867

Average salary



63,833

jobs in London by 2025



Hotel Manager

£26,811

Average salary



5,527

jobs in London by 2025



Air Travel Manager

£35,922

Average salary



24,743

jobs in London by 2025



Source: Emsi

V	Award, Certificate and Diploma Levels 2-4, Degree
E	Diploma Levels 1-3
R	Apprenticeship Level 2-4

ENGLISH, MATHS, ESOL & EFL

Improve your literacy and numeracy skills on our A Level Intensive, GCSE and Functional Skills courses to get you into work or university. These courses can be studied alongside many of our vocational courses.

You can also learn English as a second language on our English for Speakers of Other Languages (ESOL) and English as a Foreign Language (EFL) courses.

Courses

Functional Skills in English

Functional Skills in Maths

English for Speakers of Other Languages (ESOL)

English as a Foreign Language (EFL)

IELTS (International English Language Testing System)

Bridging Courses in English, Maths and ESOL

GCSE Maths

GCSE English Language

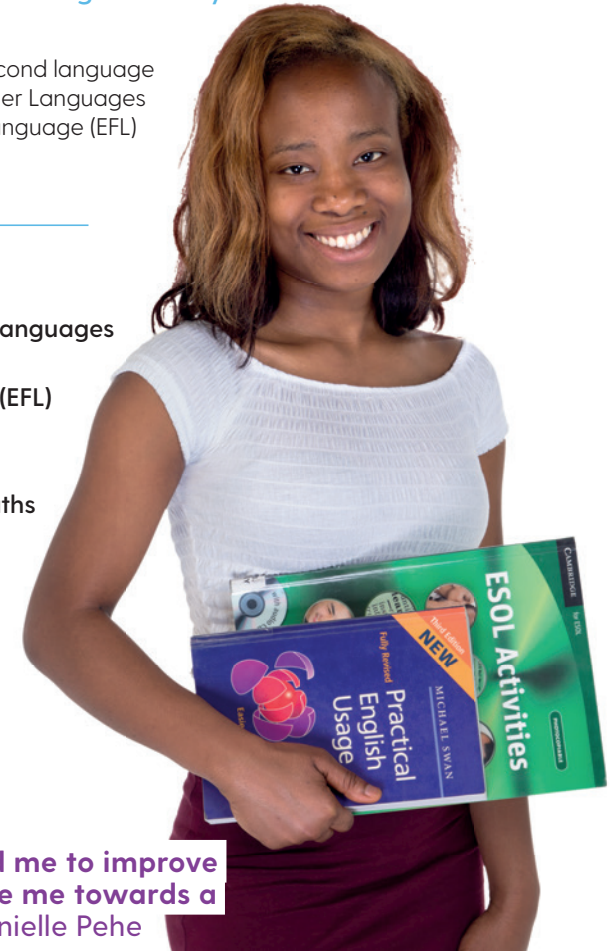
Mathematics Certificate

A Level English Language and Literature

A Level Maths

APPLY ONLINE

“The college really helped me to improve my English a lot and guide me towards a career in accounting.” Danielle Pehe



F	C	Entry Levels 1-3, Levels 1-2, GCSE		
K	R	S	V	Entry Levels 1-3, Levels 1-2, A Level
E	T	Entry Levels 1-3, Level 1, GCSE		

PUBLIC SERVICES

If you're interested in joining the Armed Forces, emergency services or justice system, then enlist on one of our public services courses.

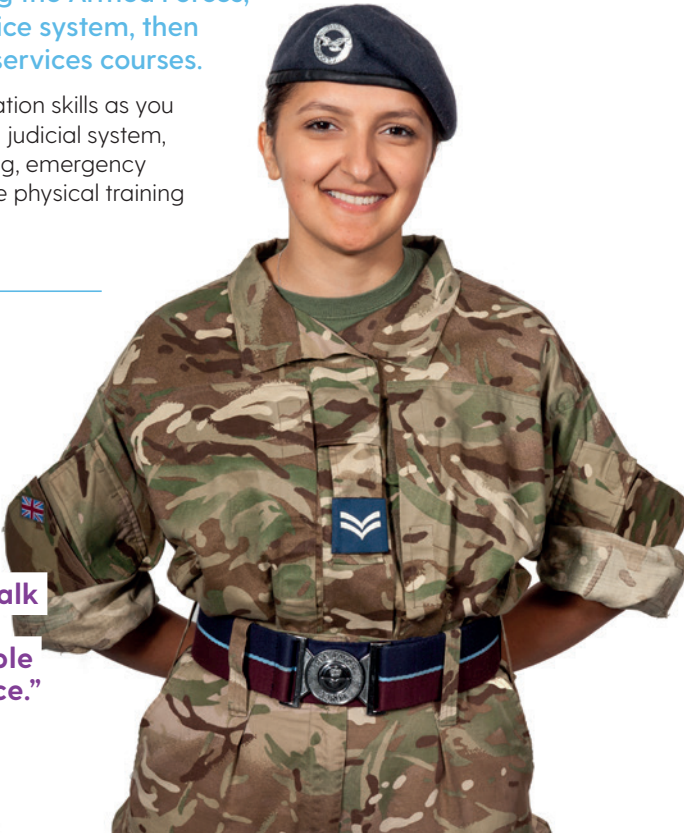
Develop leadership and organisation skills as you learn about criminal law and the judicial system, government and decision-making, emergency planning and forensics, alongside physical training and outdoor pursuits.

Courses

Public Services
Government and Politics

APPLY ONLINE

"The college brought in people from outside to talk to us about careers. You learn so much from people who have that experience."
Naomi Paraschiv



K	A Level
E T	Diploma Levels 1-3

Your Future

<p>Paramedic £38,293 Average salary 4,396 jobs in London by 2025</p>	<p>Firefighter £35,651 Average salary 5,495 jobs in London by 2025</p>	<p>Probation Officer £34,674 Average salary 1,391 jobs in London by 2025</p>
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Source: Emsi

SPORT & FITNESS

Achieve your goals and turn your passion for sport into a career.

Get trained in coaching and fitness instruction, motivational techniques, anatomy and physiology, biomechanics, health and nutrition, sports psychology and how to plan and evaluate exercise sessions.

Courses

Sport and Active Leisure
Sports Development and Coaching
Health, Fitness and Exercise Instruction
Fitness Instruction
Personal Training

APPLY ONLINE

"I gained a fantastic foundation in the different aspects of sports science, which was a real advantage at university." Louis Cross



Your Future

<p>Physiotherapist £41,683 Average salary 7,169 jobs in London by 2025</p>	<p>Sports Coach £29,474 Average salary 11,524 jobs in London by 2025</p>	<p>Leisure and Sports Manager £38,106 Average salary 11,213 jobs in London by 2025</p>
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Source: Emsi

C	Access to HE
E T	Certificate and Diploma Levels 1-3

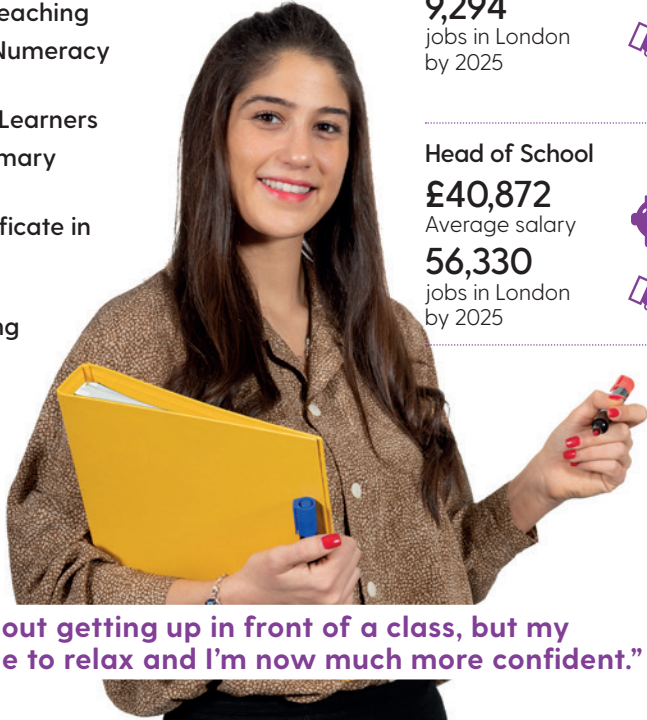
TEACHER EDUCATION

Gain the confidence to lead and inspire children and adults in the classroom and make the grade as a teacher.

Understand the principles of learning and innovative approaches to teaching along with practical skills including managing lessons, creating learning materials and assessment and evaluation.

Courses

- Assessing Vocational Achievement Education and Training
- English Language Teaching to Adults
- English and ESOL Teaching
- Mathematics and Numeracy Teaching
- Teaching Disabled Learners
- Early Years and Primary Education
- Postgraduate Certificate in Education: Further Education
- Supporting Teaching and Learning



Your Future

Teacher

£36,192

Average salary



9,294

jobs in London by 2025



Head of School

£40,872

Average salary



56,330

jobs in London by 2025



APPLY ONLINE

“I had a fear about getting up in front of a class, but my tutors helped me to relax and I’m now much more confident.”
Berta Sarikaya

H	F	Award, Certificate Levels 3-5, CELTA, Degree	
R	S	V	Diploma Level 3, Access to HE, CELTA
E	T	Awards, Certificate and Diploma Levels 3-5, CELTA, Postgraduate	
R		Apprenticeship Levels 2-4	

SUPPORTED LEARNING

Get the work and life skills to gain more independence and boost your education and career prospects.

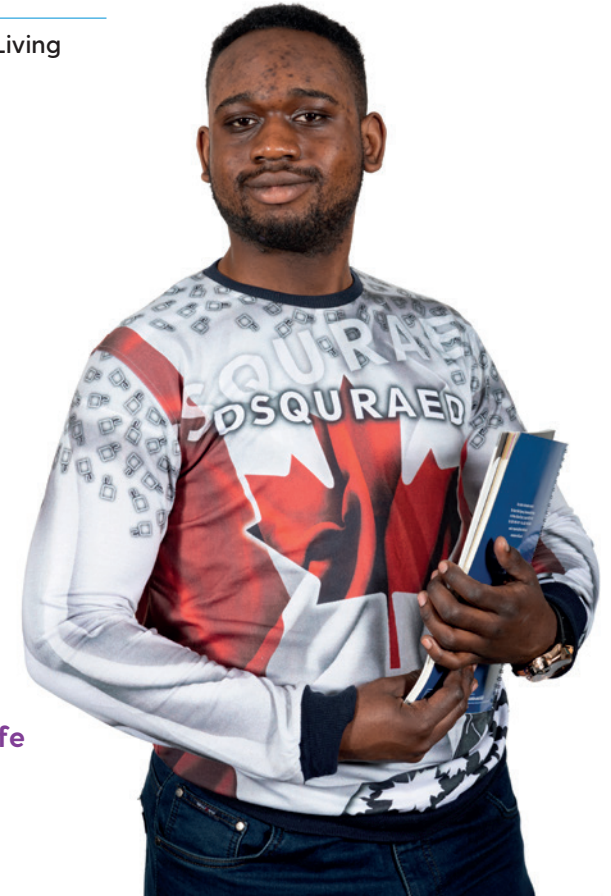
Our courses for people with special educational needs (SEN) focus on improving English and maths and developing work skills - IT, creative media, catering, and retail, as well as support with independent living.

Courses

- Supported and Independent Living
- Supported Internship
- English and Maths
- Work Skills
- Pathway to Employment
- Progression Skills
- Catering and Hospitality
- Creative Skills
- Art and Drama
- ICT and Employability
- Retail and Customer Service

APPLY ONLINE

“I have learnt a lot. The teachers are very good and help when you find things difficult. They have helped make my life easier.” Kelton Bolikia



C	F	Entry Level 1-Level 1
	K	Level 1
E	T	Entry Levels 1-3

EXTRA-CURRICULAR ACTIVITIES & SUPPORT

MyDay and Moodle

Our MyDay mobile phone app and Moodle student intranet help you stay connected with college news, events and activities, as well as information about your course.



Work Placements

Many of our courses include work placement opportunities with top employers that are relevant to your studies.



Extra-curricular Activities

Our varied enrichment programme includes employability and mentoring workshops with employers, themed weeks, community activities and visits.



Careers Service

Get advice, guidance and support on your chosen career including job applications, CV writing and interviews, as well as help with UCAS applications.



Sport and Fitness

As a student you will have free access to your college's gym and sports facilities.



Students' Union

The Students' Union acts as a voice for students and shares your views with teachers and staff, as well as campaigning on student issues and helping set up clubs and societies.



Student Ambassadors

Our Student Ambassador scheme gives you the chance to gain paid work experience and support the college on social media and at events. Email us at: ambassador@capitalccg.ac.uk



Alumni

Our Alumni Association helps you stay connected after you finish your course and includes various perks including a discount on some courses. For more information visit: capitalccg.ac.uk/alumni



Keeping You Safe

We are committed to keeping you safe from harm or abuse, with each college having a dedicated Safeguarding team.



FIND US



City and Islington College

A Angel, Centre for Applied Sciences

311-321 Goswell Road, EC1V 7DD



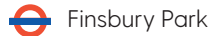
C Camden Rd, Centre for Business, Arts and Technology

444 Camden Road, N7 OSP



F Finsbury Park, Centre for Lifelong Learning

28-42 Blockstock Road, N4 2DG



H Holloway Rd, Centre for Health, Social and Child Care

383 Holloway Road, N7 3RN



Westminster Kingsway College

K King's Cross Centre

211 Grays Inn Road, WC1X 8RA



R Regent's Park Centre

Longford Street, NW1 3HB



S Soho Centre

22 Peter Street, W1F 0HS



V Victoria Centre

76 Vincent Square, SW1P 2PD



The College of Haringey, Enfield and North East London

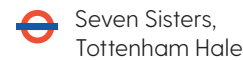
E Enfield Centre

73 Hertford Road, Enfield, EN3 5HA



T Tottenham Centre

High Road, N15 4RU



Capital City College Training

R Regent's Park Centre

Longford Street, NW1 3HB



FOLLOW US

Keep up to date with CCCG, CANDI, WestKing, CONEL and CCCT on social media.



Twitter

@capitalcitycg

@citynislinton

@westking

@collegenelondon

@capitalcct



Facebook

@capitalcitycg

@cityandislinton

@westminsterkingsway

@collegenelondon

@capitalcct

and Instagram, YouTube, Snapchat and LinkedIn



Every effort has been made to ensure this guide was correct at the time of publication. CCCG reserves the right to review or cancel courses and change fees.



City and Islington College
candi.ac.uk

**Westminster Kingsway
College**
westking.ac.uk

**The College of Haringey,
Enfield and North East London**
conel.ac.uk

Capital City College Training
capitalcct.ac.uk

